

Julie Doran-Lee (00:00):

I did not see your message because I don't even know where my phone is at right now. Well I know I brought it because he called me and I answered it in the far, just call him. He said he doesn't need to. He said just call him. He just needs to be on the phone. I asked him, I said, I can set up a Zoom when I get in there if that's what we need. And he says no he doesn't. Just wants a phone copy.

Art Donnelly (00:21):

Jordan, did you get that teams meeting invitation from Ms. Sam?

Jordan Walker (00:25):

I did. What happened was it automatically updated my, it didn't send an email notification updated. I must have clicked.

Julie Doran-Lee (00:34):

Oh

Art Donnelly (00:34):

Yeah. It's a nice system,

Julie Doran-Lee (00:36):

Jordan, since you're still in here and how do you turn off this guy? Would you mind?

Julie Doran-Lee (00:43):

That's what I was thinking. Just yarding off the wall. I can't figure out how to put my phone. I can pick it up and take the battery off. Why does it matter? Just because I'll probably kick people out with the executive meeting then it doesn't need to be recorded to where everyone can view it and share it and nobody can review it except us that are in here anyways. So no, because I adjusted in that has access. I have access. Oh, okay. And you have access, so, okay. And if you get mad at us, and this was just my first sip of coffee, so my board is not I mad at you guys want to share the, I'm just booting up.

Art Donnelly (01:19):

I blew that. I didn't had my coffee

Julie Doran-Lee (01:21):

Up. I don't want, no, I don't. People have to die if I don't have

Art Donnelly (01:25):

Coffee first.

Julie Doran-Lee (01:27):

I poor Archer yesterday we got up and I was planning on making coffee and I cleaned the kitchen. I must've been in a days the day before because I've only been making coffee with the French press and it's got the screens that go in there. That's what makes it work.

Art Donnelly (01:42):

You couldn't

Julie Doran-Lee ([01:43](#)):

Find the screens. I don't know what I did with him. Damn. So I couldn't make coffee. So for Archer, he's lucky the child is still living. He did nothing wrong. He was being perfect. I was just so,

Art Donnelly ([01:57](#)):

So you said all the security.

Julie Doran-Lee ([02:05](#)):

I've got a combination. The battery needs charged anyway, so it might as well come out if, Hey this is it. Jordan, could you make copies of this for the board?

Julie Doran-Lee ([02:16](#)):

Thank you.

Art Donnelly ([02:17](#)):

Do you have a small Phillips head screwdriver?

Julie Doran-Lee ([02:19](#)):

Something else that I thought would be nice is normally when I've gone in an interview, we got questions. Are we opening the meeting? I don't know. I think this is a good one that's in charge. So I think so we should be opening the meeting. It sounds like this is a discussion item. The

Jordan Walker ([02:36](#)):

Recorder's on already.

Julie Doran-Lee ([02:37](#)):

Okay, so we are opening, we reached the water. Here's the agenda. But yeah, it just sounds like what we're Sounds like a meeting. I've got everything off.

Art Donnelly ([02:53](#)):

I'll be

Julie Doran-Lee ([02:54](#)):

Back. Okay.

Matt Ferkey ([02:55](#)):

I have a small speaker. My car.

Julie Doran-Lee ([02:58](#)):

Well I was just going to say, what is a thought while we're going over this is a lot of times when I've gone to interviews, if you already know the questions you're going to ask ahead of time. A lot of times as you come in they hand you the questions so that you can look at them and kind of like you start preparing in your mind some answers. So if we can get the questions done and typed up in time, then we can do that.

Otherwise we can't. So that means we need to really get going on our questions if we want that possibility. But that sound like then we get going. Did you call Dave? Dave's not, doesn't necessarily want to be here for this part. He said at 11 o'clock he wanted to be here for this. He's expecting to be put in the meeting at 11 o'clock.

Art Donnelly ([03:37](#)):

Okay. Any suggestions on the questions to ask I think would be valuable.

Vanessa West ([03:41](#)):

And I do want to call the order at 1102. So wait, call him then here in just a minute. You can get him going. But I need to get this going because we're talking about stuff and we need to go by the agenda. If he wants to be part of this work page, just don't get it going. But we're getting sidetracked. Well maybe next time tell me more than 15 minutes before the meeting that it's my responsibility and I know that is yours. I get a hundred phone calls that you've been amount the whole entire

Art Donnelly ([04:11](#)):

Time. Yeah. Thank you.

Vanessa West ([04:17](#)):

It's so annoying. We're in Zoom meetings, all this junk mail email.

Art Donnelly ([04:24](#)):

We're doing a lot of meetings, that's for sure. This is going to be a year full of it.

Vanessa West ([04:31](#)):

Constant call the order. We've got Vanessa West

Art Donnelly ([04:34](#)):

Or Donley

Vanessa West ([04:35](#)):

And Julie. Hi Dave, it's Julie Visitors. I'm going to put you on speaker or do you want to do FaceTime? We have Jordan. Okay. Julie, I mean Jordan, Matt and Dave. And Dave is on by phone on speakerphone. Okay. So I would like to start with, I do need to change the agenda. So I want to put the interviews as part of the executive meeting. I did not realize the interviews were not public, but I was told they're not public. So those will be part of our executive meeting. So that will be down below. So 2.2 is moved down to three.

Vanessa West ([05:23](#)):

So consent agenda, we've got that sit contract. It's a sit contract for the \$20,000 to go towards part of the master plan. I would like to have, I'm going to need permission to sign the contract. The actual, it's not a, it's except award acceptance. So I'm going to ask, and both of these with one motion can be approved. And then for the Riverview Colbert project, that's going to be \$40,000 of the bid. So far they need me to sign it. I recommend us seeing if a Ford Foundation could possibly help us with format and we can also use some of the other grant funding to do that. So those are the two things that I would like permission to sign is the step grant to accept \$20,000 award for the master plan for me to be able to sign and for me to

be able to sign the river contract saying. And what it pretty much says is we have the money in our account right now and that we do immediately after we get billed after the project's completed this August that we will pay them in a planning manner.

Art Donnelly ([06:28](#)):

Yes. So that's a forgivable loan. How do we make sure that it's forgiven so that they're not having to pay the 20,000?

Vanessa West ([06:35](#)):

I believe that's what I think that we just submit the documentation after the fact. But I will confirm. Yeah,

Art Donnelly ([06:41](#)):

It'd be good to ask Michelle about

Julie Doran-Lee ([06:42](#)):

That. Okay.

Jordan Walker ([06:43](#)):

Forgiveness is section four

Vanessa West ([06:46](#)):

Steps. We pretty much got to turn in the stuff showing that it was

Art Donnelly ([06:51](#)):

Right. It was used for. Was used for Correct in 90 days of completion. Okay. Because I mean it's great to have That's grant correct. So definitely want to sign that. Can you go over this in a governmental agreement on the waterline?

Julie Doran-Lee ([07:07](#)):

And that's what I just pretty much did was it's \$40,000. We're not having to pay for the engineering. Two years ago, a year ago, they wanted us to pay for engineering to go around their engineering and then they wanted us to pay our own contractors to work around their contractors. We got them to where they're going to have their contractors that they hired do our job and they had their engineer engineering. I've been having a meeting every month with them for over a year because I started, even when Sharon was there, I started attending for the sewers. So I was there for about a year and a half. I've been having a meeting. The whole plan was, our pipe is 12 feet, it's underneath the culvert. A year and a half ago they said they're going to move it up top for the last, until the last four months they were going to move it up top.

Julie Doran-Lee ([07:49](#)):

And then next thing you know, I met with people because they asked me to meet with their engineers here. And that's when I found out that somehow, even after those months and months of meetings that several months ago it got moved back down below. So the next meeting I talked to Rob and what you're the boss. And I said, no, we do not want our pipe. I don't need your culvert. If you have a leak, we have to take apart your culvert and replace it. No, we want it back on top. And his engineer boxed and he put him in check within about 10 seconds and said, Nope, we want it back on top. So within a couple of weeks it

was back on top. That's good. But there is no way that we can use public funds for utilities. So they cannot pay to do it.

Julie Doran-Lee ([08:31](#)):

But what they're going to do is saving us money by not no project management costs, no engineering. They're going to use their contractors to do our job and we're going to get the bill for that. So they've estimated it's going to be about \$40,000 to this job. And I'm telling you, engineers, if we had to do our part then 200,000 if we wouldn't be working with them. So 40,000 is amazing and they will be the ones running the whole entire show and that's going to get done this summer in August. So we need to sign this contract so they can get going on it. But this really is an amazing deal. Yeah, I mean it's been a long time in the making of, so

Art Donnelly ([09:10](#)):

This

Julie Doran-Lee ([09:11](#)):

For everybody trying to push blame

Art Donnelly ([09:13](#)):

This 40,000 is the 40,000 we've been talking about for several months. Correct. So you have a contact with Ford Family Foundation. Have you reached out to that contact?

Julie Doran-Lee ([09:22](#)):

I can. Would you want me to work on

Art Donnelly ([09:23](#)):

That? Well, I don't have a contact here, so if you have somebody that you've been talking to for the last couple of

Vanessa West ([09:28](#)):

Years, I can get started. I also want to see if there's a slight chance that maybe the Ford Foundation, it's 10,000 for the sewer. I was going to see if the sewer got a sponsor. It possibly was the right one for the sewer. And then I was going to see if the water would sponsor it for them. That would just give a \$10,000 check brought to you guys and then you guys just pay it. And so easy peasy

Art Donnelly ([09:52](#)):

Food share.

Vanessa West ([09:53](#)):

Yeah, I would not recommend it for a real tedious, long, drawn out something. But if it's just a one check one time thing, it's not a big deal for the water. I believe I'm not picking favorites or try to merge anything.

Art Donnelly ([10:05](#)):

And again, I'm more than happy to reach out to Port Family Foundation. I don't know who to talk to

Vanessa West (10:11):

And I personally met a few of them.

Art Donnelly (10:12):

Yeah, that's what you

Vanessa West (10:13):

Told me. So in the next week

Art Donnelly (10:15):

If you can give me a

Vanessa West (10:15):

Contact, great. The next week I'll make a couple connections and then pass on or we can, so yeah, so you guys give me permission to sign those contracts or award letters, whichever they're called. So would somebody motion to approve the CAS consent agenda? I make a motion to approve the consent agenda.

Art Donnelly (10:38):

Yeah, second that.

Vanessa West (10:39):

Okay. Interview questions. Is that where we're at here? I've got this to pass out to all of you. Matt has have one too. These are questions that Anna, our HR consultant sent me over. Thank you Julie. They're specific for

Jordan Walker (11:00):

Copies.

Julie Doran-Lee (11:02):

Okay. And she, I got, okay, thank you. She kind of wrote these up. Sorry Dave, I don't have, I could try to hurry and email you a copy.

Dave Terrusa (11:14):

Well that's fine. I'll just listen to what you guys have come out. If there's anything I will add to it.

Julie Doran-Lee (11:20):

And she, I think she kind of pulled these up from other generic questions online and also she looked at our specific job descriptions that we have for the positions.

Dave Terrusa (11:32):

Excellent.

Vanessa West (11:38):

Hey. Okay, so I'm liking two 10 and 15 possibly of these I'd like to add the ones that I'd like to request. I think two is duplicating the question that you already had on there that you wanted to ask. Yeah, I think that's kind of the same thing.

Jordan Walker ([12:04](#)):

Carrie's over there too. Yeah,

Vanessa West ([12:06](#)):

Scooch. I think it's a different one. Okay. I think it's different. All right. So what do you guys think about the ones that I have? I could have Jordan start typing the ones that we approve.

Art Donnelly ([12:25](#)):

Where are the ones that you have

Vanessa West ([12:27](#)):

That? Oh, I sent it to you by text.

Art Donnelly ([12:30](#)):

Oh yeah. Well I've been a little busy this last couple of days.

Vanessa West ([12:39](#)):

Okay. But yeah, so I do kind of like two 15. Is there anyone that anyone else? I all of them

Art Donnelly ([12:45](#)):

I think under copy anyway

Vanessa West ([12:49](#)):

If that's okay. You couldn't get to it. I'll read it real quick. So my first one, what experiences slash strengths do you have in being a lead slash managing a lead, managing yourself and other employees? What are your strengths and weaknesses for this job and mandatory daily tasks? Take one to two hours each day. Check and take the plant. Take samples. What are tasks you would be doing to account for more work hours each day? Anyone have any others? Any questions they can think of? I'd also like to know what if they know how to use power tools because there's a lot cleaning all the lines and having 'em cleared at all times so that we can easily get to a leak. I just went and checked on something that I saw on the cat road and it was quite difficult when it's cleared. Someone could have driven over there instead of hiked. It was, it's like eight football fields. How many people do we have that we're interviewing today? Two. Only two. Correct. Two, correct. Okay. And nobody else has applied.

Speaker 4 ([14:37](#)):

Okay.

Vanessa West ([14:38](#)):

I've been calling around that are operators in areas. Well I think that that's kind of a pointless question because we already know they can operate hand tools.

Dustin Basurto ([14:50](#)):

Well it's good to go.

Vanessa West ([14:51](#)):

Well, I don't know. I put used oil and lawn water. You guys used oil thinking it was mixed in the gas can. And yes, I know how to run a lawn mower, but somebody can somebody maintain a chain chainsaw and somebody, I don't know how to change the darn weed eater line. So every time I run out of line, I have to wait and quit until my husband comes home.

Dustin Basurto ([15:17](#)):

We ended up with parts of chainsaw. It was like

Vanessa West ([15:22](#)):

I got that. Yeah. Yeah.

Art Donnelly ([15:25](#)):

Well that was where chainsaws went to die. So

Vanessa West ([15:30](#)):

I was heard there was some kind of a bargaining with old chainsaws and new chainsaws and parts for chainsaws or something. So it is something to know and if somebody's not, they know how to use 'em but they don't know how to Well there's saw shops that can maintain stuff too. But it's good to know if somebody can use power tools and can maintain power tools. I mean it's not a must, but it would be good to know. Right, because it's a significant part of the job. Not that that job has been done in several years, but it is a significant part of the job, right? It should be. It

Art Donnelly ([16:07](#)):

Is. Yeah. Yeah. Well and

Vanessa West ([16:09](#)):

Can you use and maintain tower tools?

Art Donnelly ([16:11](#)):

Yeah. And that's why it's made to be a requirement in the job description that you have relevant experience the tools. But it would be good to have both of you talk a little bit about your base of experience and areas where you may feel like you have particular strengths or particular weaknesses.

Vanessa West ([16:34](#)):

So I do think that that is,

Matt Ferkey ([16:41](#)):

So I think do you meet all the requirements? And if not, why would be a good question.

Vanessa West ([16:50](#)):

Okay.

Matt Ferkey ([16:50](#)):



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Would you be able to

Vanessa West ([16:52](#)):

Yes. I think that's pertinent. Do you meet the requirements? If not, why? And would you be able to Yeah,

Dave Terrusa ([17:13](#)):

This is Dave. Can you ask a technical question?

Julie Doran-Lee ([17:17](#)):

Yes.

Dave Terrusa ([17:20](#)):

They

Julie Doran-Lee ([17:22](#)):

You can ask the question.

Dave Terrusa ([17:25](#)):

Yeah. Davidson pie chart, do they know what it is? Okay, that's all yes or no.

Julie Doran-Lee ([17:34](#)):

Okay.

Art Donnelly ([17:37](#)):

Wow. I would not be getting this job.

Matt Ferkey ([17:40](#)):

Well what's

Julie Doran-Lee ([17:41](#)):

Unfair? Is it apple

Matt Ferkey ([17:42](#)):

Pie? Well, what's unfair is now that we are participating in this, technically either one of us could go research that before interview.

Matt Ferkey ([17:49](#)):

Yes. If we don't know what it is,

Vanessa West ([17:53](#)):

We'll take that into consideration on who's first and who's second to know. The second person had plenty of time. We'll take that into consideration

Matt Ferkey ([18:00](#)):

Really.

Vanessa West ([18:00](#)):

Yes. And then also how flexible is your schedule? Not really flexible, but are you able to

Matt Ferkey ([18:22](#)):

Fall still under the category of do you meet the right, because this states that it's

Vanessa West ([18:27](#)):

Not by the district category. And I do want to bring up to the board that I would like to change wording, incorrect wording in here that we do not abide by on the job description. Okay. Is

Matt Ferkey ([18:39](#)):

That for both or lead and

Julie Doran-Lee ([18:40](#)):

I think it's for both. I'd have to confirm. But there's wording in there stating that the person has to be on call when the person does not have to be on call 24 7. They do not have to be on call. If I were to call because there's an emergency and Dustin's in Portland, really our expectation on that is just like it would be when I was bartending at the bar. Yeah. Someone called same expectation of Christie calling me up saying, oh my gosh, I woke up with some morning. I'm running a fever, I'm really sick. Can you come in and cover this shift if I'm free? I'm like, absolutely. I'll be right in if I'm in Portland. I'm like, oh my god, I'd really love to help you out. But I'm in Portland. Same expectation.

Art Donnelly ([19:22](#)):

I want to remind everybody too of the process that we use to come up with these, these are basically just cut and pasted from the job descriptions from five or six other small districts around Western Oregon. And then when we reviewed them in the meetings, we also then changed some of the language and everything. Since we did that, we've learned an awful lot. Correct. So I definitely think we should revisit these at this point.

Art Donnelly ([19:46](#)):

But Anna would let that

Art Donnelly ([19:49](#)):

Whole issue of a lead operator or an assistant operator being on call for the district is pretty commonly used. And Dave can speak to this better than I can. Pretty commonly used language across the industry from what I can see.

Julie Doran-Lee ([20:06](#)):

Well, but there is on-call pay and that you have to pay for on-call pay if you expect them to be available within 15 minutes to, if it really completely ruins their life, they can't do anything but sit there and wait. They can't go to Florence and go watch a movie. They want to because they can't because they're on call. That's what the, I said,

Art Donnelly ([20:26](#)):

Shouldn't this issue be dealt with in our employee policy project?

Vanessa West (20:29):

Well, but this cannot contradict that. But either way the word on call we expect it to be on. I think we need to clarify very clearly what those expect. We don't mean that you can't go watch a movie,

Art Donnelly (20:42):

Dave, what would

Vanessa West (20:43):

I, we don't want to say you can't go grocery shopping in Eugene would

Dave Terrusa (20:46):

Be

Art Donnelly (20:46):

A common expectation of the water operator. Okay. So we going to have a meeting on,

Dave Terrusa (20:51):

I just put up the date of Oregon Secretary of State, it's chapter 8 39. There'll be a Bureau of Labor and Industries and it's division 20 and it's 8 39 dash 0 2 0 dash 0 0 4 1. It's under the listing of waiting time and there's four, three sections. The one that we would be concerned with is item three, which is called on-call time an employee who's required to remain on call on the employer's premises are so close there too that the employee cannot use the time effectively for the employee's own purposes. He has to be, if he goes to the movie, he has to have that phone right through his ear or tagline or whatever it is. But see, he's not required to remain on the premises but is merely required to leave word at the employee's home. But with the company officials swear he may be reached, it's not working while on call. So the big key is you can go shopping and it's not called on call time, but if he has to home, wait for a phone call, you have to get paid or we have to answer.

Matt Ferkey (22:07):

And I've read that section and I feel like we

Julie Doran-Lee (22:10):

Do not, that's not our expectation. We do not fit what this says exactly what our job description says. We do not fit. Exactly. We're not expecting somebody to be on call like that. And I called Dave, let's just say there's an emergency and he's in Portland and he's in Eugene. Then Jess and I are going to call Dave and Dave's going to help us fumble through it and I'll call the fire department and get some volunteers and we'll figure it out. So yes. So I do think,

Art Donnelly (22:34):

Excuse me, but isn't that the reason we have a lead operator and assistant operator? We're not So that we don't have a situation where we don't have,

Vanessa West (22:42):

But we're not expecting our lead operator to quit his whole entire life to be sitting

Art Donnelly (22:47):

There ready for No, of course not an emergency. Actually if you have, let me finish that sentence and

Matt Ferkey (22:50):

That's where the vacations must be planned at least two

Art Donnelly (22:52):

Months. Exactly. So change the wording. Yeah, available. The intention. The intention is that we've got somebody available if we have an emergency, you guys do that. I'd like everybody on a schedule.

Vanessa West (23:07):

I'd like to change the on-call to be available.

Art Donnelly (23:09):

Well that's fine.

Vanessa West (23:11):

That's all just to be available.

Matt Ferkey (23:13):

Let's do that. I think that what Dave just stated is that you can keep it as on-call. It's just there's different types of on-call and that on-call is the type that doesn't require

Art Donnelly (23:25):

Pay.

Julie Doran-Lee (23:25):

Exactly. Which is why I was trying to specify what our expectations

Art Donnelly (23:28):

You could add

Vanessa West (23:30):

Of on-call are. But if we just changed it to available,

Art Donnelly (23:35):

There

Vanessa West (23:35):

Would be no, it'd be a lot less risk for somebody to come and try to

Matt Ferkey (23:40):

So you have that open right now,

Dave Terrusa (23:42):

Correct? Yes I do.

Matt Ferkey (23:43):

So there is somewhere where it says it's not. So if we just added not ready, they don't have to be on the premises. I have or readily available at open. But I think that we could add a simple line that says either this type of waiting or not this type of on call, which would be very simple to correct our job title,

Dave Terrusa (24:08):

Job description, the actual wording you're going to look for is available 24 7 is the simple terminology, which I had to change in one of my job descriptions.

Matt Ferkey (24:19):

Correct. We don't want to use the work phone call at all. We could cross out and just add available. Yes, correct.

Dave Terrusa (24:28):

Simple four seven

Matt Ferkey (24:30):

Available. That's what I'm saying.

Dave Terrusa (24:31):

In all contracts for the DRCs. See I can be down in southern California, I'm available, but I'm not there on call means I have to sit by the phone and not do anything. Correct. So otherwise you have on duty, that means you're engaged to wait and so you're waiting to do the job. You can't do anything. And that's one of the rules you have to get paid for sitting there waiting to go to work. Then you have off duty, which means you're not on call, you're not available and ready to work. And you have two terms there. You have off duty and on duty then you have on call, which means you can't do anything. You have to be available and to do the describe job. Now my job is to be available. I'm not on call but I'm available twenty four seven. There is the big difference.

Dave Terrusa (25:26):

Correct. So that means I'm there for my job description and such as your lead worker is influenced shopping has some form of communications and you can limit the time to say 24 7 or five days a week. You can actually state that. So he has no on-duty time. And during that on-duty time, the relief operator or the backup operator is the person that is available that 24 7 but the 20 hours or whatever it is. So you can actually make a distinction on that so that you're not caught up in the bully rules or your state of Oregon secretary, what they call it you. That's your big issue there. Yeah, very included. So it's just best to get rid of that. Otherwise people are going to say, well that means I can't do anything on call. And that's our use over the years. It's like, hey, you have a job description that says you're to work from eight to four, that's fine. Correct. Those other hours you have to be available for consultation descriptions, emergencies. That's the other one too is put it down for emergencies. Be available within 24 hours. That's the big key there. You say hey for emergencies be available but not on call. Because on call means you have to do what the job description states. I dunno if that's not the term I'm looking for. It's

Vanessa West (27:06):

Correct.

Dave Terrusa ([27:06](#)):

I would eliminate the on-call.

Vanessa West ([27:08](#)):

On-call. We don't need someone on call and we don't want to, it's too risky for us to, it is risky words.

Art Donnelly ([27:19](#)):

Right. So we're changing that to available.

Matt Ferkey ([27:23](#)):

I think simply changing that from on call to available

ShirleyMarie Raven ([27:26](#)):

Twenty four seven days.

Matt Ferkey ([27:28](#)):

And of course if we're hired based on this job description, then you could adjust the employee manual later.

Vanessa West ([27:34](#)):

Yeah. Okay. So does somebody motion to change on the job description, the motion to change

Art Donnelly ([27:42](#)):

The wording and the job descriptions from on call to available twenty four seven.

Julie Doran-Lee ([27:46](#)):

I second that. All in favor? Aye. Okay, so did we get our list of jobs? I mean not list of jobs, our list. Anyone else have any other I want number, let's see, number 13, but then add onto that sentence as well as reporting to supervisors. Okay. Does anyone have a problem with my three questions? No. Could

Jordan Walker ([28:25](#)):

You repeat them? That's my only problem.

Julie Doran-Lee ([28:28](#)):

Do you have them printed out? Can we get all this printed up really fast? I think Jordan's working if we copy and paste it into a document, Jordan's amazing. He is. No doubt about it. Okay, any other ones? So you want, so I'm making 2, 10, 13 with a little bit of extension 15 and then we've got 16, 17, and 18.

Jordan Walker ([28:55](#)):

So what were the ones before? 2 10, 13, 15 and then these. Okay.

Julie Doran-Lee ([29:11](#)):

Did we put number nine in there? No, because you didn't ask for number nine. I know I marked it. I didn't say anything about it yet. That's pretty basic. That's just kind of like taking the That's pretty, that's because I don't know those things. Do the daily testing. That's why we do the daily testing. After we do all of this though, I do have a task that I need to complete with our employees and Dave. So I think we got our questions. Fill up some of that time. Yeah. Here Dave, I'm going to try to email you a copy of this question list that we're talking about. Well Dustin, well he's I'll type really quick and then we can get this going and there's nothing else. So all we have left is interviews.

Matt Ferkey (30:14):

I don't know what kind of advice he has. Can we still have the public comment?

Vanessa West (30:17):

We can skip this public comment.

Matt Ferkey (30:21):

I would just like to get something possibly considered for purchase that I have not seen anywhere on the premises. I think that we need some of these fiberglass, they're four inch wide fiberglass posts on this website for \$28 each. But I think that these would be good, especially for the main line shutoff at the wall, the wrong wall. These markers? These are markers, yeah, they're just fiberglass four inch wide. They're similar to what you find in a campground, but they have blue or purple. But what I'm thinking is just when we have an emergency situation and you're looking for the main shutoffs, like at the rock wall at 1 26 and East Napleton, there's also one at the old forest service building. It's in the grass, it's in the mud, it's buried. I think that we should get some of those and especially big main lines if there's an emergency, stuff like that. Something to be able to stop loss until we can figure out what's going on. I realize that would put us into a boil of water nose on anyone on the other side. But if we're losing water, we need to be able to find those quickly.

Dave Terrusa (31:28):

This is Dave again. We call it Oregon Blue Book has fiberglass steaks that are blue for anything that's water

Matt Ferkey (31:40):

And that's what we sewer and that's what we're looking at here is I've got the blue ones pulled up that say water lining

Vanessa West (31:48):

And they're 28 bucks each.

Matt Ferkey (31:49):

Those, that was just the one website that had a good picture I'm sure that we could consider elsewhere. That was just, I was trying to get a good example of what they are and within reason, I think that we should purchase some of those and get them especially on the main shutoffs. But those tough enough to be able to be pounded in with a sledge

Julie Doran-Lee (32:07):

If they need to. Hey Dave, I just sent you that email of the list of questions from my personal email.

Dave Terrusa ([32:13](#)):

Thank you.

Matt Ferkey ([32:15](#)):

But I also think that the blue spray paint that we use for marking, I think a lot of our main, just the cast iron caps should be painted blue

Dustin Basurto ([32:25](#)):

And that stuff is water based, so it just washes away.

Matt Ferkey ([32:28](#)):

So then we need something that's not water based. I

Dustin Basurto ([32:30](#)):

Just asked. I just sent some.

Julie Doran-Lee ([32:33](#)):

Okay. Okay. So let's look and see. Maybe we can find a place that instead of just Amazon, maybe we'll find a place where you can order 'em in bulk. Amazon still might be the cheapest sometimes just because it says water, it's 20 times more than what it would be. Right. So maybe we can look around, we have our next meeting and see I got

Dustin Basurto ([32:50](#)):

The cheapest stuff last time,

Vanessa West ([32:53](#)):

Two and a half weeks. So maybe

Dustin Basurto ([32:54](#)):

We can That's the last, we just used the last of it and I would go with the rustoleum.

Vanessa West ([33:01](#)):

Yeah,

Dustin Basurto ([33:02](#)):

Much more.

Julie Doran-Lee ([33:03](#)):

It's all about, I'm talking about the stakes. Okay. But yeah, the stakes, I think it would be good to see if we might be able to get 'em in bulk and even if they don't say water, even if they're just blue stakes. Yes. See. So I think we might be able to save some money if we just get some plain blue ones. So that's kind of what my idea is. If they say water, they're going to be 10, 20 times more. I know this is bad timing, but I also think we should make a change to our agenda for the meeting to move public comment and future items to before the executive session in the interviews so that our public isn't sitting in the hallway sitting around all day long and then coming back, not sit in the hallway all day. Yeah, that's pretty comfortable.



Yeah, agree. Okay. Are you guys going to have two? I would assume you're going to have two executive meetings today actually. Actually no, we're just going to go straight into the interviews and then we're going to have during the executive meeting, well two,

Jordan Walker ([34:04](#)):

One executive meeting with two separate interviews.

Julie Doran-Lee ([34:06](#)):

That's what you, and then we're Well yeah, we're going to have the interviews and then we're going to have our discussion amongst ourselves all in the same interview. Okay. Correct. So are the interviews going to be open to the public? No, I thought they were, but they're not open to the public. Okay. I didn't know when I wrote it, I asked Brown. I was surprised when I saw that. I was like, what? And then I didn't, didn't look at it. I didn't get the answer from Kim from RCAC until I had to get the agenda out. We have to have it up posted 48 hours before the meeting so I didn't have time to and so for me to make changes. Cut. Cut. Yeah. So does that mean after you get done deciding on the questions, you're going to move into this review of contractor bids or is that in executive also? Nope. The interviews we've already decided to move into the executive session. Right. We're going to do 2.3 now. Right. Okay. So you're doing 2.3 now. Did you print that off, Jordan? What's that? And pretty much, I did not get much guys. We have the west coast, so this is all that we've gotten. So after all the contractors put in their bids and we did a bid opening, all we got was, this is all we have no details.

Dustin Basurto ([35:24](#)):

Well we have the credit plans that

Julie Doran-Lee ([35:25](#)):

Are right here. Well, but I'm talking about the bids. Yeah, yeah. Now we're on the, so for the bids, the lowest bid was Bode Construction, 1,144,303. The other one was almost 1301.3 million and the other one was a little over 1.4 million. Technically this is a government contract. Will you tell me what this means? Engineer's final OPC. That was West Approximation what they, that's what he,

ShirleyMarie Raven ([36:01](#)):

So yos thought it was going to be just under a million. Everybody else is just over a million plus.

Vanessa West ([36:08](#)):

And West Jones has been working on this contract for a long while. So they've probably used some numbers that they actually gathered three years ago. So I really think this isn't very far off. I'm certain they've updated some, but I'm sure there are some that they didn't update. So I think that's actually pretty good. If we were to choose any other contractor besides the lowest one, we would have to have significant reason why up

Dustin Basurto ([36:29](#)):

For that

Julie Doran-Lee ([36:30](#)):

Because the government will not allow us to, if you don't choose the lowest, it's almost impossible to get approved for grants because you've got to have a really good reason. And Westfield's looked through it and said that everything looks great. They've reviewed it very thoroughly. I haven't got to see them and

this is all they've sent me. What kind of requirements are there for them to complete the job at their bid price? They have 200 days. Can they give us lowest bid and then they complete the job and they're like, oh, guess what owe us another 500,000. And they do that change orders.

Art Donnelly ([37:06](#)):

And so if they come across stuff that it is going to mean that price is going to go up and they say it's going to take 40 extra days or something.

Vanessa West ([37:13](#)):

Okay. And included in this is like a 10% or whatever, a percent of leeway. So there is some room for if things change in price a little bit, they have some room, they have to have a reason to use that money. But there is some wiggle room

Art Donnelly ([37:28](#)):

And we have that 1.14 untouched ARPA grant, right?

Vanessa West ([37:31](#)):

Yes.

Art Donnelly ([37:32](#)):

So that actually, I know there's still other costs.

Vanessa West ([37:37](#)):

\$250,000 is what West Joe is charging us to project manage on top of the what? 400,000 and something that we've already paid 'em just to get this far. But engineers, but that's why you're looking into that possibility of someone from Lane County doing it for free. But he is only going to be able to do a portion of it for free. Okay.

Matt Ferkey ([37:57](#)):

Now there was some statements that your lead operator could do some of

Vanessa West ([38:00](#)):

That, correct? The lead, well no, the 250,000 wait, yes but no. So yes, the lead operator can do some of that, but that's with the lead operator doing some of that. The bid is 202,000. Exactly. That's with the lead operator doing the daily work. Can we go with the option of not having him be the project manager or because he's our engineer, do we have to have him be the

Dustin Basurto ([38:25](#)):

Project manager? We need a project manager. So he is going to be active. Well it sounds like

Vanessa West ([38:30](#)):

We still need one Now the biggest difference is because they do a lot of the money stuff and they pay, they do this, this and that and that's a lot of work. But the part we can, the a hundred thousand dollars is them coming every two weeks to meet up with the contractors and have meetings. But if we don't need them to come every two weeks because our workers can hold those meetings or the board members can hold those meetings with the contractors and get up to date. Or our project manager from main county

could help us do that part. We can save a lot of money, say no, so we sign this, but whatever. But this goes, this is the 250 is based on the amount of hours they think they're going to do each task. If we use less hours because Wayne County takes some and our project manager does this and we do this, then we don't get billed for those hours. So they're approximating what hours that each individual worker they have is going to put into

ShirleyMarie Raven ([39:22](#)):

This. So my understanding from what you just said is they're estimating that their cost to be project managers \$250,000, that is not a fixed amount. It could be less if we use less hours. Does that mean it could be more if they put in more hours? Correct. Okay. Alright.

Vanessa West ([39:39](#)):

So if our person doesn't do the daily stuff and they have to pay someone to come over here every day to do the daily stuff,

ShirleyMarie Raven ([39:45](#)):

It's going up. Okay. Alright. So yeah, this

Vanessa West ([39:49](#)):

Is just his approximate.

ShirleyMarie Raven ([39:51](#)):

Approximate. So are you at the point where you're looking for a motion to approve to sign this

Art Donnelly ([40:00](#)):

To? There's nothing sign here.

Julie Doran-Lee ([40:01](#)):

They haven't sent me anything to sign. Yeah,

ShirleyMarie Raven ([40:03](#)):

This is, but you need to have a motion. This is just information

Vanessa West ([40:06](#)):

I thought they were going to bring me. I thought they were going to send me the contract to sign. So if that's what they said, I said we're having a meeting today, am I going to have the contract to sign? And they said yes a couple days ago. We're going to work on it and we'll have it to you. So then do we need to go ahead

ShirleyMarie Raven ([40:20](#)):

And make a motion that once the contract comes to sign that you can

Julie Doran-Lee ([40:24](#)):

Sign to

Julie Doran-Lee ([40:25](#)):

Accept this bid from Bode

Vanessa West (40:26):

Construction and then on top of that if you guys can let me, give me permission to be able to sign the project management for the up to 250,000 also so we can get this going.

Art Donnelly (40:37):

Okay. And we've talked to Rob Woodard already about whether or not they could do some of

Vanessa West (40:42):

This. Correct. He knows that he can do some of it, but like he said, there's a lot more to it than what we think paying all the subcontract and managing all the money. It's a lot of accounting that he does too. It's on the backend, but we can do the more physical stuff and if we can do some of those meetings and not have them come over here on site or even do a Zoom and not have them travel from Portland over here to spend six hours

Art Donnelly (41:07):

Every two weeks. Okay. Does anybody know anything about Bode Construction? Are they at a Eugene or Springfield? Are they at a Bay?

Dustin Basurto (41:14):

I think they're at Silverton if I remember right. They actually bid on the install of the temporary skid building.

Vanessa West (41:22):

Well no they builded the whole entire project.

Dustin Basurto (41:24):

Yeah, no. Yeah, they putting it in the skid building.

Vanessa West (41:28):

The whole entire project is what the bid is for.

Matt Ferkey (41:30):

But the old thing before putting a bid prior

Vanessa West (41:33):

To Oh, prior. Okay.

Dustin Basurto (41:34):

They put, yeah, I know I've heard the name before but yeah, other than that I believe it was Silverton. I want to say Damascus. Damascus, yes.

Vanessa West (41:47):

But if we Preston reviewed it, he said there's nothing close, there's nothing, no red flags to justify us not choosing the lowest bid that he can see. It says Boat Construction Inc. So we really don't have a choice. State Oregon in the matter to close permanently, but in order for me to sign this contract, we have to get approved for the wall.

Dustin Basurto ([42:08](#)):

They don't want people to sign.

Art Donnelly ([42:10](#)):

There is nothing. Again, this is information they here. There's nothing to sign here. It sounds like we're a little ways away from that. Well no,

Vanessa West ([42:18](#)):

I'll be signing this. I just can't sign it until we say we had the money.

Art Donnelly ([42:23](#)):

Well,

Vanessa West ([42:23](#)):

So I'm asking to sign, I'm not asking to sign this. I'm asking to sign BO'S contract when we get it because it's going to commit at this 1.1 report. Correct. So to sign this, you need promotion to say he authorized you to sign it and to sign. The less

Art Donnelly ([42:40](#)):

We know we're going with it, I would be hesitant to authorize that in advance without any of us being able to see that contract document. This seems like it's been something that's been a perennial problem for this district is signing things and then later people saying, I never saw a contract. I never got to read it. I don't know what it says and now we can't find a copy of it.

Dustin Basurto ([43:00](#)):

Right.

Art Donnelly ([43:00](#)):

I'm very leery of setting up. I

Julie Doran-Lee ([43:02](#)):

Think shoe

Dustin Basurto ([43:03](#)):

Rush because you guys have a meeting coming up. I think that's a good idea. I've read some of these contracts since are those up and they'll put in and by all of the state laws of California. You know what I mean? It's like, well no actually, you know what I mean? We're not, you know what I mean? And so then you got to be even more look around.

Vanessa West ([43:24](#)):

Come on. We really gave than executive, we're really getting wrapped around really when it comes down to it is there really is no rush to sign us because we have to get approved for the loan first and we've got a lot of documentation we need to get before we can be approved for the loan. So we can't even sign any of these. The longer it takes us to get pre-approved for the loan and get all of our stuff to them, the longer it's going to take for our projects to start. So that is a high priority and yeah, I don't care if we wait to sign this. We can get approval. We can just have another special meeting and another date to be able to sign this. No problem. Yes. So I was just trying to get stuff done so we can move on. Especially since we know it's going to save this amount and we know what the other amount is, I'm not going to go and if you want to read for the contract, I'm just going to send 'em to Rob or George Review. There's

Art Donnelly ([44:14](#)):

No need for us to pre authorize signing something that we don't have yet. Well, we have sense. Plenty of time to get it,

Dustin Basurto ([44:20](#)):

Review it. It's not saving any

Vanessa West ([44:23](#)):

Time, especially 1 million. But I do want to let people know that the longer that we wait, the more drawn out this project will

Art Donnelly ([44:30](#)):

Be. And it's already going into winter. Soon as we get it, let's go ahead and schedule a meeting and then get it signed. Charge available, get these charging or no. Okay. I do. Okay, let's move on into the interview. I'm a session.